



2025 TRAVELING LOCK-IN INFORMATION PACKET

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Camp Okoboji's Travelling Lock-in (CAMP OKOBOJI TRAVELING LOCK-IN) Purpose

The purpose of CAMP OKOBOJI TRAVELING LOCK-IN is to build up youth in the faith, provide leadership opportunities to students, and introduce youth to Camp Okoboji staff, activities, and games.

Goals

Hear the Gospel

At the heart of this ministry opportunity is for youth to hear the Gospel message. The schedule of the lock-in includes structured times for devotions, worship, and Christian Growth (Bible Studies). This ministry opportunity first and foremost seeks to build up youth in their knowledge, wisdom, and understanding of the Gospel of Jesus Christ.

Develop Servant-Leaders

Depending on the interests of the congregation and youth, leadership opportunities are available for youth (or young adults). The Camp Okoboji Staff is prepared to lead all activities (game, devotions, Bible Studies), but encourages congregations (*especially student* leaders) to partner with them in developing and leading parts of the CAMP OKOBOJI TRAVELING LOCK-IN. Student leaders' level of involvement in planning can range from one game or devotion to planning the entire lock-in with the Camp Okoboji Staff.

Supplement Congregations' Youth Ministry

CAMP OKOBOJI TRAVELING LOCK-IN aims to further enthusiasm for learning and offers new ideas for congregations' youth ministries.

Provide Christian Role Models

CAMP OKOBOJI TRAVELING LOCK-IN provides youth with a safe and loving Christian community with young adult Christian role models and healthy activities for nurturing their faith.

Introduce and Further Invest in Partnership of Camp Okoboji

The CAMP OKOBOJI TRAVELING LOCK-IN experience aims to foster interest in Camp Okoboji's year-round program offerings among children, youth, adults, and families.

Camp Okoboji Traveling Lock-in Policies & Procedures

1. Congregational Contact Person

The congregation shall provide a Congregational Contact Person (CCP) to serve as the representative on behalf of the congregation/youth group. This person should be 21 years of age or older and fulfill the duties & responsibilities listed in the CCP Description and Checklist.

2. Traveling Lock-in Schedules

The CCP should indicate in the *Congregation Registration Form* what length of time they prefer their lock-in to be. Sample schedules are provided in this packet but can be adjusted to adhere to the group's needs.

6-Hour Lock-in | 12-Hour Lock-in

3. Camp Okoboji Traveling Lock-in Request Form

If your congregation is interested in partnering with Camp Okoboji, visit www.campokoboji.org to download a *CAMP OKOBOJI TRAVELING LOCK-IN Request Form*. After completing it, send it to Camp Okoboji (via mail or email to discipleship.campokoboji@gmail.com) to be processed. Upon approval, a *CAMP OKOBOJI TRAVELING LOCK-IN Confirmation Letter* will be sent indicating the dates, time, and remaining balance for the CAMP OKOBOJI TRAVELING LOCK-IN.

4. Fees

The fee for the Camp Okoboji Travelling Lock-in (CAMP OKOBOJI TRAVELING LOCK-IN) Program is a flat rate (\$150/6-Hour Lock-In; \$225/12-Hour Lock-In) plus round-trip mileage from Camp Okoboji to the site. Balance fees and mileage costs (charges calculated with the current mileage rate at that time) will be communicated in the *CAMP OKOBOJI TRAVELING LOCK-IN Confirmation Letter*.

5. Adult Supervision

At least one adult from the congregation will need to be present to assist in supervising youth and providing assistance in responding to any emergency situations.

6. CCP & CAMP OKOBOJI TRAVELING LOCK-IN Meeting

Camp Okoboji's Staff and the Congregational Contact Person should meet at least an hour before the beginning of CAMP OKOBOJI TRAVELING LOCK-IN in order to discuss the following:

- ✓ Tour of the facility
- ✓ Review schedule together
- ✓ Review CAMP OKOBOJI TRAVELING LOCK-IN Important Things to Know (rules) together
- ✓ Any remaining CAMP OKOBOJI TRAVELING LOCK-IN registration fees & mileage check
- ✓ CAMP OKOBOJI TRAVELING LOCK-IN Evaluation
- ✓ Optional: registration forms

7. Optional: Registration Forms

Registration forms are optional, but highly recommended. Registration forms ensure both Camp Okoboji and your congregation have any necessary contact information, emergency contact information, and parental consent to minor's attendance. They are also helpful for both Camp Okoboji and your congregation in maintaining any follow-up contact for future events! A sample registration is provided in this packet.

CCP Description & Checklist

The CCP can be anyone in the congregation – a Pastor, Director of Christian Education, or Volunteer Youth Leader. The purposes of a CCP are to maintain clear communication between your congregation and Camp Okoboji, be responsible for deposit fees, registration fees, and the mileage check, and ensure all is prepared for Camp Okoboji's Staff's arrival. If you are the CCP, follow the CCP Checklist below!

To arrange for CAMP OKOBOJI TRAVELING LOCK-IN to come to your Church...

- Complete a *CAMP OKOBOJI TRAVELING LOCK-IN Request Form*.
- Mail or e-mail (to discipleship.campokoboji@gmail.com) your completed *CAMP OKOBOJI TRAVELING LOCK-IN Request Form* to Camp Okoboji.

Camp Okoboji
1531 Edgewood Dr
Milford, IA 51351

Before CAMP OKOBOJI TRAVELING LOCK-IN Date:

- Receive your *CAMP OKOBOJI TRAVELING LOCK-IN Confirmation Letter*.
- Promote CAMP OKOBOJI TRAVELING LOCK-IN in your congregation and the area.
- Communicate with Camp Okoboji Staff concerning any needs, concerns, or questions.
- Arrange for an adult from the church (yourself or others) to be present for the duration of the event.

- Arrange for snacks (and perhaps breakfast) for the youth. Snacks help keep youth energized throughout the event.
- Ensure that access to necessary rooms and equipment is available.
- *Optional: Begin collecting registration forms from participants.*

Day of CAMP OKOBOJI TRAVELING LOCK-IN:

- Meet with Camp Okoboji Staff to discuss the following:
 - ✓ Tour of the facility
 - ✓ Review schedule together
 - ✓ Review CAMP OKOBOJI TRAVELING LOCK-IN Important Things to Know (rules) together
 - ✓ Any remaining CAMP OKOBOJI TRAVELING LOCK-IN registration fees & mileage check
 - ✓ CAMP OKOBOJI TRAVELING LOCK-IN Evaluation
 - ✓ *Optional: registration forms*

Before Camp Okoboji Staff leaves:

- Fill out CAMP OKOBOJI TRAVELING LOCK-IN Evaluation and give it to Camp Okoboji Staff.
- Ensure all balance payments are paid or plans are in place to complete payments

Youth Servant-Leaders

One of CAMP OKOBOJI TRAVELING LOCK-IN's subgoals is to develop servant-leaders by providing servant-leadership opportunities to congregations. By allowing youth to lead activities, devotions, and/or Bible Studies at CAMP OKOBOJI TRAVELING LOCK-IN, they are encouraged to take ownership of this ministry and get to practice their leadership skills. Camp Okoboji Staff is fully prepared to lead all activities but encourages congregations to partner with them in developing and leading parts of CAMP OKOBOJI TRAVELING LOCK-IN.

The Process

- 1) In the *CAMP OKOBOJI TRAVELING LOCK-IN Request Form*, the CCP should indicate if there are youth interested in partnering in planning and/or leading activities.
- 2) To prepare youth servant-leaders for their leadership roles, the Camp Okoboji Staff and CCP will set up a meeting (if possible, in person; otherwise, Video Chat via Google Hangouts will suffice) to provide any orientation of leadership, plan the schedule, and discuss details of youth's leadership role.
- 3) During *CAMP OKOBOJI TRAVELING LOCK-IN*, youth will lead their planned game, devotion, and/or Bible Study
- 4) Camp Okoboji Staff & CCP will process with youth the strengths and weaknesses of their leadership experience and establish goals for future servant-leadership opportunities.

It is of Camp Okoboji Staff's highest interest that youth grow in faith and in servant-leadership through participation in CAMP OKOBOJI TRAVELING LOCK-IN. If any of your youth are interested in growing in faith and practicing their servant-leadership skills, be sure to indicate so in the *CAMP OKOBOJI TRAVELING LOCK-IN Request Form* and the Camp Okoboji Staff will be in contact with you to establish plans for this leadership development opportunity.

Sample Schedules

REVIVE: 12-HOUR	
6:00	
6:15	Camp Okoboji Staff Arrives / Tour / CCP Connect
6:30	
6:45	
7:00	Youth Arrive
7:15	
7:30	Icebreaker Games
7:45	
8:00	Important Things to Know!
8:15	Opening Devotion
8:30	
8:45	Snack Break
9:00	Games
9:15	
9:30	
9:45	
10:00	Snack Break
10:15	Community Building Activity
10:30	
10:45	
11:00	Bible Study / Small Groups
11:15	
11:30	
11:45	
12:00	Games
12:15	
12:30	
12:45	
1:00	Snack Break
1:15	Evening Prayer
1:30	
1:45	
2:00	Games
2:15	
2:30	
2:45	
3:00	
3:15	Movies / Rest
3:30	
3:45	
4:00	
4:15	
4:30	
4:45	
5:00	
5:15	Clean Up
5:30	
5:45	Break fast
6:00	
6:15	Closing Devotion / Camp Talk
6:30	
6:45	
7:00	Everyone Departs to SLEEP!

REVIVE: 6-HOUR	
6:00	
6:15	Camp Okoboji Staff Arrives / Tour / CCP Connect
6:30	
6:45	
7:00	Youth Arrive
7:15	
7:30	Icebreaker Games
7:45	
8:00	Important Things to Know!
8:15	Opening Devotion
8:30	
8:45	Snack Break
9:00	Games
9:15	
9:30	
9:45	
10:00	Snack Break
10:15	Bible Study / Small Groups
10:30	
10:45	
11:00	Games
11:15	
11:30	
11:45	
12:00	Closing Devotion / Camp Talk / Good Bye!
12:15	
12:30	

Sample Important Things to Know!

Rules are important to know. They are made for participants' safety and to ensure everyone is able to grow in faith and engage in fun fellowship in the most positive atmosphere possible. *If you have other Important Things to Know that you would like announced, be sure to communicate that with the Camp Okoboji Staff.* Here are a few Important Things to Know that will be shared with the youth at CAMP OKOBOJI TRAVELING LOCK-IN.

- 1) CAMP OKOBOJI TRAVELING LOCK-IN is a lock-in, meaning we keep ourselves locked inside the whole time. Keep the doors to the outside closed.
- 2) R-E-S-P-E-C-T through your words and actions:
 - a. God
 - b. Camp Okoboji Staff
 - c. Adults
 - d. Others
 - e. Yourself
 - f. The building
- 3) Join in the activities. They're here for you and the night will be more fun if you join right away.
- 4) PHONE HOME!
 - a. Phones are great! They keep us connected! Thankfully, we're already connected by being present...and it's possible our phones will become a distraction to us being connected here. So we're going to have a phone home where you can charge up your phones for the night. Every hour or so we will have 'phone breaks' where your phone can leave its home.
- 5) HAVE FUN!
 - a. In general, the more attention and energy you put into something, the more you're going to get out of it.

Camp Okoboji
CAMP OKOBOJI TRAVELING LOCK-IN Registration Form

Name:

Address:

Parents/Guardians:

City/State/Zip:

Phone (Cell/Work/Home):

Email:

Gender: M or F Birthday: Grade Completed:

Registration

I hereby enroll and give permission for my youth to participate in the planned activities of Camp Okoboji's CAMP OKOBOJI TRAVELING LOCK-IN in participation with _____ Lutheran Church.

X _____ . Date: _____

Photography Release

I give permission and consent to allow photographs, videotapes, and interviews to be taken during CAMP OKOBOJI TRAVELING LOCK-IN. I further give consent that any such pictures or interviews may be published and used to illustrate and promote Camp Okoboji and the National Lutheran Outdoors Ministry Association.

X _____ . Date: _____

Camp Okoboji CAMP OKOBOJI TRAVELING LOCK-IN

Evaluation

Thank you for partnering with Camp Okoboji to make CAMP OKOBOJI TRAVELING LOCK-IN a successful ministry. The youth were nurtured in the Gospel of Jesus Christ and it is our hope that it has brought further energy to the youth in your congregation. So again, thank you!

We want this ministry to continue to thrive. In order to do so, we need feedback to recognize areas of strength and areas in need of improvement. Please fill out this evaluation, seal in an envelope, and send it back with the Camp Okoboji Staff. There, your evaluation will be read and reviewed by Camp Okoboji's full-time Ministry Staff. From your feedback, we will excel in developing this program toward its fullest potential and excellence.

Thank you!

Name of Congregation	Dates of CAMP OKOBOJI TRAVELING LOCK-IN
# of Participants	Length of CAMP OKOBOJI TRAVELING LOCK-IN: 6 hour CAMP OKOBOJI TRAVELING LOCK-IN 12-hour CAMP OKOBOJI TRAVELING LOCK-IN

For the following questions, please indicate your level of satisfaction
(1 = strongly dissatisfied; 5 = strongly satisfied)
and provide any comments to clarify your response to the prompt.

Preparation of Camp Okoboji Staff	1	2	3	4	5
<i>Comments:</i>					
Communication between Camp Okoboji & CCP	1	2	3	4	5
<i>Comments:</i>					
Leadership exhibited by Camp Okoboji Staff	1	2	3	4	5
<i>Comments:</i>					

Icebreaker Games	1	2	3	4	5
<i>Comments:</i>					

Opening & Closing Devotions	1	2	3	4	5
<i>Comments:</i>					

Bible Studies	1	2	3	4	5
<i>Comments:</i>					

Community Building Activity	1	2	3	4	5
<i>Comments:</i>					

Games	1	2	3	4	5
<i>Comments:</i>					

Overall Schedule of CAMP OKOBOJI TRAVELING LOCK-IN	1	2	3	4	5
<i>Comments:</i>					

List and explain any positive outcomes of CAMP OKOBOJI TRAVELING LOCK-IN:

Do you hope to partner again with Camp Okoboji for another CAMP OKOBOJI TRAVELING LOCK-IN lock-in next semester or year?

Yes! Dates interested in hosting next: _____

No. If no, please explain (*budget, lack of interest, etc.*)

Additional thoughts, comments, concerns, or needs:

Congregational Contact Person Signature

Date